



Date of Memo: May 11, 2023
Current Meeting: May 16, 2023
Board Meeting: May 25, 2023

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Project Manager Rachel Wilson
SUBJECT: Consideration and approval of the procurement of Super Stops 2.0 amenities

ACTION ITEM A – 4

RECOMMENDATION:

In a manner consistent with IPTC contract award standards, it is requested that the Board authorize the President/CEO to proceed with the purchase of shelters and benches from the Tolar Manufacturing Company for an amount not to exceed \$149,686.

BACKGROUND:

IPTC entered into a five-year master services agreement with Tolar Manufacturing Company, Inc. in November 2018 (RFQ 18-06-299) for the procurement of as needed local bus stop amenity assets including shelters, lighting, benches, and trash receptacles. This purchase will be made in accordance with the terms and conditions of the current master services agreement.

DISCUSSION:

Tolar will be responsible for delivering shelters, solar lighting, and benches for the Super Stops 2.0 project, which includes six enhanced bus stops to serve local routes in downtown Indianapolis. Delivery is expected by October 2023.

ALTERNATIVES:

No other vendor can provide bus stop amenities that are consistent with IndyGo’s existing assets.

FISCAL IMPACT:

This expenditure was anticipated and is covered in the Capital Budget using local funds.

DBE/XBE DECLARATION:

The original master contract with Tolar had a DBE goal of 8%. The items to be procured through this action are not provided by a DBE.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Service Committee on May 16, 2023 and the Finance Committee on May 19, 2023.